

Parent pay – How to guide for trips

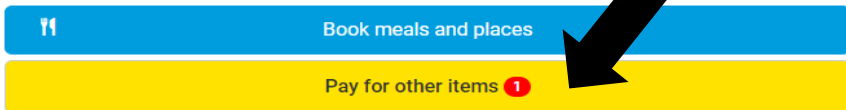
Go to homepage: <https://app.parentpay.com>

1. Click Pay for other items



Pupil Name

No unpaid bookings



2. Click on the new item

Payment items

Help and guidance
[How to make card payments](#)

Show: Active Items

Income Payments For St Andrews Primary	£2.00	View
Balance: £0.00 Minimum amount payable is £2.00		
New Trip / Visit Name	£1.00	View
Cardiff Castle		

3. Trip / Visit Information - Payment

Payment items

Trip / Visit Name	Date
Cardiff Castle	

Help and guidance
[How to make card payments](#)
[How to set up Bank Transfer](#)
[How to view the transaction history](#)

Cardiff Castle
Cost: £1.00
Due date: 24 Oct 22

Payment

Pay full amount (£1.00)

I consent to my child going on the Y5 CC trip.

Pay by Parent Account

[Add to basket](#)

[Cancel](#)